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Balsall Parish Council Cemetery Committee Meeting 28 November 2024 @ 2pm

Notice is hereby given of the Balsall Parish Council Cemetery Committee Meeting to be held on Thursday 28 November 2024 at 2pm in the Westlake Room, Village Hall, 112 Station Rd, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

T. Carpenter

Tracey Carpenter
Clerk & RFO
21 November 2024

AGENDA

- 1. Present**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Proposal** to approve as a correct record the Minutes of the Cemetery Committee Meeting held on Thursday 22nd August 2024.
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Proposal** to note the Cemetery income and expenditure for Q1 and Q2 2024/25.
- 7. Proposal** for all fees to be increased effective 1st January 2025 in line with RPI of 3.65% (monthly average for October 2023 – September 2004 period).
- 8. Proposal** to note the asset review for the cemetery completed 9 September 2024 by Cllrs Liz Macdonald, Sara Kirby, Marion Keeley and delegate expenditure for the identified actions to the clerk.
- 9. (9.1) Proposal** to approve a 3 year forward plan (2025/26, 2026/27 & 2027/28) for the cemetery and recommend to Parish Council.
(9.2) Proposal to recommend to Parish Council forward plan items for 2025/26 are included in budget figures for 2025/26.
- 10. Proposal** to recommend that the Parish Council should mark the 80th anniversary the of the end of WWII in Europe (commemorating VE day on 8th May 1945) next year by working with St Marys Church to coordinate a service.

11. **(11.1) Proposal** to approve the continued engagement of the cemetery lengthsman for further ad hoc cemetery works until 31 March 2025. Work specification and commissioning to be delegated to the Clerk.
(11.2) Proposal to recommend that Staffing Committee review employment arrangements of the cemetery lengthsman and scope of works for the 2025/26 budget.
12. **Date of next meeting.**